



## **Title IX Prevention, Education and Training Plan**

### **Prevention & Awareness Education**

Includes what constitutes sexual misconduct and sex discrimination, safety/security procedures and resources, bystander intervention, risk reduction, and consequences (penalties) for sexual misconduct or sex discrimination

### **Training**

Must be regularly provided to students, faculty, staff, prospective students, and job applicants

Receiving, reporting and handling complaints

Colleges can choose how to provide this information.

### **Title IX documents**

Complete packet is posted online at <http://www.chesapeake.edu/students/chesapeake-college-title-ix-policy-statement>

Complete packet available in printed format in Student Affairs (Dorchester Administrative Building, first floor), Human Resources (Dorchester Administrative Building, second floor) Campus Security (Maintenance Building) on the Wye Mills Campus and in the Chesapeake College Cambridge Center main office.

Policy statement and link\* to complete packet promoted on admissions application, acceptance letter and Continuing Education registration form

\*Chesapeake College prohibits sexual misconduct and sex discrimination by or against all students, employees, and campus guests. If you have any questions or concerns or if you need to make a complaint, contact Chesapeake's Title IX Coordinator, Susan Cianchetta, in D-249 of the Dorchester Administration Building, by email at [scianchetta@chesapeake.edu](mailto:scianchetta@chesapeake.edu), or by phone at (410) 827-5811. For detailed information about policy, procedures, and prevention education, refer to the college's Title IX webpage: <http://www.chesapeake.edu/students/chesapeake-college-title-ix-policy-statement>.

### **Orientations**

New Student orientations

- information sheet with policy statement and link to complete online package
- presentation by Title IX Deputy Coordinator or designee

Student-Athlete orientations

- information sheet with policy statement and link to complete online package
- presentation by Title IX Deputy Coordinator or designee

Employee orientations

- information sheet with policy statement and link to complete online package
- presentation by the Title IX Coordinator or designee

#### Title IX Coordinator Email

- to all students at start of each semester with policy statement and link to complete online package
- to all employees at start of each semester with policy statement and link to complete online package

### **Publications**

#### College catalog

- policy statement and link to complete online package

#### Student Guide

- policy statement and link to complete online package

#### Faculty/Staff Manual

- policy statement and link to complete online package

#### Student Code of Conduct

- policy statement and link to complete online package

#### Course Syllabi

- policy statement and link to complete online package

### **Employee Training**

- Title IX Coordinator training
- Title IX investigator training(s) coordinated by Title IX Coordinator (annually)
- Information and updates at All College meetings (annually)
- Presentations/discussions with constituency groups (upon request)
- Delivery of customized PowerPoint
- Online web-based mandatory trainings for employees
- Student Conduct training (Hearing Officers, Appeal Officers, etc.)

### **Programs/Events (examples)**

- Escalation Workshop
- Clothesline Project
- Bystander Education
- Title IX Coordinator/Deputy Coordinator campus presentations each semester
  - o what constitutes sexual misconduct and sex discrimination
  - o safety/security procedures and resources
  - o bystander intervention
  - o risk reduction
  - o consequences
  - o receiving, reporting and handling complaints